

LEADER REGISTRATION FORM

Please complete and send to BBNI Support Office, Newport, 117 Culcavy Road, Hillsborough, BT26 6HH

BB Company:		
Name of Church:		
NEW LEADER'S DETAILS:		
Title	First name	Surname
DOB	Email	
Home Address (include postcode)		
Telephone (home)		Telephone (mobile)
Date of last Church safeguarding training attended		Date BB leadership training course attended, if applicable (essential for Captain/Lieutenant roles) eg YLT (pre Sept 2023)
Role appointed to: <input type="checkbox"/> Captain <input type="checkbox"/> Lieutenant <input type="checkbox"/> Warrant Officer <input type="checkbox"/> Helper <input type="checkbox"/> Residential/activity helper <input type="checkbox"/> Staff sergeant		Which BB Section(s) will you be working with? Tick all that apply <input type="checkbox"/> Anchors <input type="checkbox"/> Juniors <input type="checkbox"/> Company <input type="checkbox"/> Seniors
Consent - Occasionally leaders from other BB Companies may want to get in touch with you. Do you consent to your contact details being passed to another leader in BB? Yes / No		
DECLARATION BY APPLICANT		
<input type="checkbox"/> I confirm that there is no reason why I should not be allowed to work with children or young people. <input type="checkbox"/> I am content that my personal data will be held in strict accordance with BBNI's GDPR policy. <input type="checkbox"/> I understand that I will be asked to complete an AccessNI/Garda Vetting application if a check hasn't been done in the last 6 months*.		
Applicants' signature: Date:		
COMPANY NOMINATION - To be completed by the Captain or Officer in Charge		
<input type="checkbox"/> I support the appointment of this applicant as a leader in The Boys' Brigade. <input type="checkbox"/> I understand the limits and requirements of the role to which he/she has been appointed. (See BBNI Regulations)		
Captain/OIC signature: Date:		

CHURCH NOMINATION - To be completed by the minister or appropriate church official

Disclosure checks for applicants are **MANDATORY** for all those working with children and young people. Please confirm the status of the check on this applicant. Tick **ONE** box as applicable.

- Check done:** An Enhanced Disclosure Check (AccessNI) (or Garda Vetting) has been received within the last 6 months and there is nothing that would deem the applicant unsuitable to work with children and young people.

Date of disclosure:..... Disclosure number:

- Check applied for:** An Enhanced Disclosure Check (AccessNI) (or Garda Vetting) has been applied for and we are awaiting a response. We will advise BBNI Support Office once a response has been received and an appointment decision has been confirmed.

Date disclosure applied for: Body undertaking check.....

- BBNI requested to do check.** The church has not applied for an Enhanced Disclosure Check in the last 6 months. BBNI is requested to carry out a check. ID verification will be completed and forwarded to BBNI Support Office. (*See below for info on how to apply for a check through BBNI)

The Governing Body of the church named above has approved the appointment of this applicant as a BB leader. Church procedure for the appointment of volunteers has been followed.

Signature:
(minister or appropriate church official)

Date:

***How to apply for an AccessNI check through BBNI**

The new leader should visit www.boysbrigadeni.org for details of how to apply for a check. See document, 'Applying for an AccessNI Check through BBNI'

GDPR statement:

All personal data will be held in accordance with General Data Protection Regulations (GDPR). Personal data is held securely within the BBNI online membership system while you are an active member of the organisation. If your membership becomes inactive your details will be archived. Personal data is required for the purposes of your membership of BBNI and will not be disclosed to any third party without your prior written consent.

Scan and email to: registration@boysbrigadeni.org

OR

Post to: BBNI, Newport, 117 Culcavy Road, Hillsborough, BT26 6HH